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FIRE PREVENTION PLAN
for
ENVIRO SKIP HIRE LIMITED, SANDBACH

Report No 161/6

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For

ENVIRO
SKIP HIRE

DOCUMENT CONTROL

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1. INTRODUCTION

1.1 Purpose and Scope

1.1.1 Starling Environmental Limited has been commissioned by Enviro Skip Hire Limited (the operator) to prepare a Fire Prevention Plan (FPP) to accompany an environmental permit variation application for their waste treatment facility located at Norton Way, Sandbach, Cheshire, CW11 3WL.

1.1.2 Assessment of the site for fire prevention has been conducted in accordance with Environment Agency (EA) guidance 'Fire Prevention Plans: Environmental Permits', last updated January 2021[1].

1.1.3 The site is regulated under environmental permit EPR/XP33396EF which is a bespoke permit allowing hazardous waste transfer and non-hazardous waste treatment. The operator proposes to make the following changes to operations at the site:

- Add a washing activity for production of recycled aggregates from non-hazardous waste
- Increase annual throughput from 75,000 tonnes to 325,000 tonnes to allow an additional 250,000 tonnes for the washing activity
- Storage of hazardous waste pending verification testing or for waste transfer purposes
- Addition of waste codes for WEEE and batteries that may come in as part of mixed skip waste as household waste to allow separation and storage
- Extend the site boundary to include an area of land to the west and north to house the wash plant and the hazardous waste storage facility
- Addition of non-hazardous waste codes to the existing activities

1.1.4 The FPP contains details to demonstrate that the site can be operated to meet the three objectives stated in the EA guidance:

- Minimise the likelihood of a fire happening
- Aim for a fire to be extinguished within 4 hours
- Minimise the spread of fire within the site and to neighbouring sites

1.1.5 All drawings referenced are contained in Appendix A.

[1] https://www.gov.uk/government/publications/fire-prevention-plans-environmental-permits

1.2 Responsibilities

- The Operations Manager (OM) shall ensure that the requirements of the FPP are complied with by all employees and visitors to the site

- It is the responsibility of the OM to maintain adequate fire precautions at the site and to ensure that fire drills are conducted

- The OM and/or designated Fire Marshall shall supervise the safe evacuation of the site and ensure all personnel report to the Fire Assembly Point in the event of a fire or during a drill exercise

- The OM or nominated representative will monitor the requirements of this FPP to ensure a fire safe working environment at all times

- The Site Manager (SM) will operate the site in accordance with the FPP under instruction from the OM

- The FPP will be reviewed every 2 years or if any of the following occurs:

  - A fire incident
  - Additional combustible wastes are to be accepted
  - Increase in annual throughput of combustible waste
  - New building infrastructure
  - New plant/ equipment

1.3 Site Location and Site Layout

1.3.1 The site is located off Norton Way, Sandbach, Cheshire, CW11 3WL. The national grid reference for the site is SJ 73701 61138. The general location of the site is shown on Drawing No 161/01.

1.3.2 The site is located in a built-up area of Sandbach. It is situated on an industrial estate off Norton Way and bordered by industrial units to the north, east and south. Beyond the industrial estate are residential properties. The western boundary is bordered by a strip of woodland approximately 8 to 10 m wide and beyond that the Crewe to Manchester railway line. Across the railway, further west, is another strip of woodland and then residential properties.

1.3.3 Access to the site is currently from Norton Way via a set of palisade security gates. The extended permit boundary will allow site access from the north off Station Road so that the site can operate on a one-way system, with vehicles exiting onto Norton Way.

1.3.4 The site is bound by either palisade fencing, concrete panel walls, concrete panelled storage bays or buildings.

1.3.5 Concrete panel fire walls used to separate combustible waste are constructed to BS8110 Pt2 'Structural use of concrete Part 2 Code of practice for special circumstances' and BSEN1992-1-2 'Design of concrete structures. General rules. Structural fire design' (ie between 150 mm and 180 mm thick). In accordance with BSEN1992, the fire resistance of concrete structures of these width is at least 4 hours.

1.3.6 In addition to the concrete panel fire walls, some storage bays are constructed using concrete lego blocks which are 300 mm thick and also have fire resistance of 4 hours or higher.

1.3.7 Site features include waste processing and storage buildings, concrete block bays or panel walls for waste storage, an office building, garage/workshops, weighbridges, welfare facilities and parking area. Site features are shown on the Site Layout Plan, Drawing No 161/02B.

1.3.8 The site is surfaced with concrete which drains to a catchpit for water harvesting with overspill draining to foul sewer as shown on the Drainage Plan, Drawing No 161/03A.

1.3.9 The northern yard area is at a higher elevation than the southern yard; the two areas are connected by an access ramp.

1.3.10 Waste storage areas, processing areas, site drainage, boundary detail and fire walls are shown on the FPP Drawing.

1.4 Receptors

1.4.1 The location of the site in relation to potential receptors within 1 km of the site is shown on Drawing No 161/06A. Table 1 below lists the receptors and their distance and direction from the site along with the reference as per the receptor drawing.

Receptor	Direction from Site	Approximate Distance from Site at closest point (m)
Domestic Dwellings		
Elizabeth Close	E	10
Haliwell Court	W	40
Cestria Close	E	80
Cedda Place	SE	85
Industrial/Commercial Premises		
James Lynch and Sons Transport	S	Adjacent
White Self Storage Cheshire	NW	Adjacent
The Crane Centre	SE	Adjacent
Oniti Home care	N	Adjacent
Train Fitness Studio	N	50
Springvale Industrial Estate	S	95
Somerford Equipment Limited	S	95
XL Engineering Ltd	S	100
Moss Lane Business Centre	S	105
Aggregate Industries Concrete	S	355
Sandbach Commercial Dismantlers	S	540
Water Features		
Trent and Mersey Canal	W	350
Fodens Flash (the moat)	W	590
Plex Flash	NW	600
Watchlane Flash	SW	640
Amenity/Recreation		
Elworth Gardens and Play Area	N	270
Ettily Heath Playing Fields	S	750
Highway/Major Road or Transport Link		
Manchester to Crewe railway line	W	10
Sandbach Railway Station	N	150
Middlewich Road A533	N	290
Ecological Sites		
Priority Habitat Woodland	NW	64
Sandbach Flashes SSSI	W	490
Dragons Lake & Moston House Fields	W	470
Wheelock Disused Railway	SE	650
Educational Institutions		
Elworth CE Primary Schol	E	300
Elworth Hall Primary School	NE	650
Hospitals/Care Homes		
St Stephens Care Home	E	90
Turnpike Court Care Home	E	565

Table 1: Location of Receptors Surrounding the Site (within 1 km)

1.4.2 The site is located on an industrial estate with a number of industrial/ commercial operations adjacent to the site.

1.4.3 The closest domestic dwellings are to the east off Elizabeth Close, which is off Station Road. There are 11 residences, the closest of which is approximately 18 m from the new entrance point off Station Road. In addition, residences along Halliwell Court are approximately 40 m to the west of the site on the other side of the railway.

1.4.4 There are no motorways or major roads in the vicinity of the site; the closest 'A' road is Middlewich Road (A533) which is approximately 290 m to the north. The rail line/ trains are screened from the site by mature vegetation approximately 8 to 10 m wide, and 5 m high bunds which bound the western perimeter of the site.

1.4.5 The closest waterbody is the Trent and Mersey Canal which is approximately 350 m west. There is some Priority Habitat Woodland located approximately 64 m north-west of the site, and a SSSI located approximately 590 m west of the site.

1.4.6 The closest school to the site is located 300 m to the east. There are no general hospitals within 1 km of the site, however, there is a small private care home, St Stephens, located approximately 90 m to the east of the site.

2. WASTE TYPES AND OPERATIONS

2.1 Waste Operations

2.1.1 The permit authorises the acceptance, storage, and treatment of mixed household, commercial and industrial waste. Wastes are separated by fractions; non-recyclable general wastes are bulked up and sent to a suitably licenced facility for disposal or further recovery.

2.1.2 The proposed addition of the wash plant and bulk storage of hazardous waste does not involve combustible waste. The storage and treatment of hazardous CDE waste will have clear separation processes to ensure no contamination of non-hazardous waste occurs, this will be done through physical on-site infrastructure and distinct on-site operational areas as well as procedures within the EMS.

2.1.3 It is proposed to add a number of hazardous waste codes for batteries, cables and WEEE that may come in as part of mixed skip waste as household waste. These will be segregated from incoming waste and stored separately. These are listed in Table 2 below.

Waste Code	Description
16 06 01*	Lead acid batteries
16 06 02*	Ni-Cd batteries
16 06 03*	Mercury containing batteries
20 01 33*	Batteries and accumulators included in 16 06 01*, 16 06 02* or 16 06 03* and unsorted batteries and accumulators containing these batteries
20 01 35*	Discarded electrical and electronic equipment other than those mentioned in 20 01 21 and 20 01 23 containing hazardous components

Table 2: Proposed Hazardous Waste Types for Storage

2.1.4 Activities involving combustible waste include the following:

- Sorting (with loading shovel/ 360^{o} excavator or by hand)
- Manual separation (via picking line)
- Screening
- Shredding
- Baling
- Compacting (by loading shovel/ 360 ^{o} excavator)
- Storage (prior to transfer)

2.2 Combustible Waste Types

2.2.1 In general, the following waste types present at the site are considered to be combustible materials:

- Mixed waste
- Wood
- Cardboard/paper
- Fines/lights
- RDF
- Ferrous metal
- uPVC plastics
- Green waste
- Plaster board
- Bulky waste (may contain POPs)
- Batteries/cables/WEEE

2.3 Waste Acceptance Procedures

2.3.1 Waste acceptance procedures are detailed in the EMS and aspects are reproduced in the following sections which are considered relevant to fire prevention.

2.3.2 Pre-acceptance procedures are in place to provide accurate information on waste before it arrives on site. During pre-acceptance dialogue the customer will confirm the waste type, quantities, how it will be delivered to site and a pre-acceptance form will be completed.

2.3.3 Loads arriving on site are visually inspected by the weighbridge operator for signs of steam or smoke. If acceptable, the load is directed to the appropriate tipping/ reception area.

2.3.4 Further acceptance checks are undertaken by a site operative as the load is tipped in the reception area of the main processing building, particularly checks for batteries or battery containing articles (eg. vapes), which are removed and stored separately in the WEEE container shown on the site layout plan.

2.3.5 If the waste is acceptable, it is pushed into the appropriate stockpile. If the waste if not acceptable, it would either be reloaded back onto the delivery vehicle or taken to the quarantine storage bay for non-conforming waste (location shown on the FPP Drawing).

2.3.6 Once the load has been deposited in the reception area, checks also include detection of any smouldering waste or whether the waste is considered to be a hot load. If waste was considered to be a hot load, it would be transferred to the quarantine area for fire prevention to separate out any smouldering waste and/or allow to cool prior to processing (location shown on the FPP Drawing).

2.4 Storage of Combustible Wastes

2.4.1 Storage of combustible material will be in accordance with EA guidance on maximum stockpile sizes and separation distances, as shown on Drawing No 161/07. Unless separated by a firewall, a minimum of 6 m separation distance will be maintained between each combustible waste stockpile. The maximum height of stockpiles is 4 m or 1 m below the height of any firewall to help prevent the spread of fire.

2.4.2 The waste processing building benefits from fire resistant concrete panels/ lego blocks inside the building. Storage bays under and adjacent to the picking lines are fully enclosed by steel panels. The trommels and picking lines also have fully enclosed steel walled bays beneath.

2.4.3 The site aims to operate to a maximum of 7-day turnaround time for incoming waste. The maximum storage time for any combustible waste will be 3 months under normal operating conditions. If waste is required to be stored for longer than 3 months, for example due to a problem with the outgoing recovery route, then contingency temperature monitoring of waste will be carried out until it is removed from site. Further details on contingency actions are contained in Section 4.7.

2.4.4 Table 2 summarises the locations, dimensions, approximate volumes and storage times for all waste and the types and forms (eg unprocessed or processed) that will be stored at any one time at the site. The waste in the table highlighted in red is combustible.

2.4.5 The largest stockpile stored at the site is the shredded RDF (Reference No 22 on the FPP). This stockpile will be monitored by trained site operatives to ensure that the volume stored at any one time does not exceed 450 m^3 (ie the maximum volume of for this waste type that can be stored in accordance with the EA Guidance). This will be done be ensuring the length of the stockpile does not exceed 11 m and the height of the stockpile does not exceed 3 m (dimensions are shown on the FPP).

2.4.6 Any containers will be accessible on at least one side so that a fire inside can be put out, and they can be pulled out to the quarantine area.

2.5 Stock Recording and Rotation

2.5.1 Stock will be processed on a ‘First In First Out’ basis by managing placement and removal of waste. Incoming waste is added to the waste stockpiles, and the stockpile is pushed towards the processing plant. This creates free space at the rear of any stockpile for new additions and ensures that the oldest waste is treated first.

Plan ref	Waste type	Storage Location	Form	Max Storage Time	Maximum Waste Pile Dimensions (m) [1] L x W x H	Conversion Factor Used [2]	Maximum Waste Pile Volume (approx m^3)
Wash Plant Area							
8	Ferrous metals	Container	Processed	3 months	1.8 x 3.2 x 1.2	1	7
10	Trash/lights	3 x 3 sided bays	Processed	14 days	4.5 x 7.4 x 2 4.5 x 7.4 x 2 4.5 x 4 x 2	0.75	50 50 27
Transfer Station Area							
11	Hard plastic and baled cardboard	3 sided bay	Processed	3 months	7.4 x 4.5 x 2	0.75	50
14	Green waste	2 sided bay	Unprocessed	14 Days	4.2 x 7.6 x 2	0.75	48
15	Clean wood	2 sided bay	Processed and Unprocessed	3 months	10.1 x 9.3 x 2	0.75	141
16	Dirty wood	2 sided bay	Processed and Unprocessed	3 months	10.1 x 7.6 x 2	0.75	115
17	Overflow storage	Open fronted building / 3 sided bay	n/a	n/a	11.4 x 18 x 2	0.75	308
18	Plaster board	Open fronted building/ 3 sided bay	Unprocessed	3 months	12 x 10.3. x 3	0.75	278
21	WEEE	Enclosed container	Unprocessed	3 months	6.1 x 2.44 x 2.62	1	39
22	Shredded RDF	Open fronted building/ 3 sided bay	Processed	14 Days	18.2 x 11 x 3	0.75	450
24	Bulky waste	Open fronted building/ freestanding stockpile	Unprocessed	14 days	9.5 x 6 x 3	0.75	128
25	Incoming mixed waste		Unprocessed	7 days	8.9 x 6.7 x 2 6 x 5.9 x 2	0.33	40 24
26	Fines	Open fronted building/ 3 sided bays	Processed	14 days	3.7 x 3.9 x 2	0.75	22
27	Oversize		Processed	14 days	3.7 x 3.9 x 2	0.75	22
28	Non-conforming waste	3 sided bay	Unprocessed	14 days	3.7 x 3.9 x 2	0.75	22
29	Fines	3 sided bay	Processed	14 days	3.9 x 3.7 x 3	0.75	32
30	Ferrous metal	2 x Container	Processed	3 months	2.5 x 1.6 x 1.4 2.5 x 6 x 1.4	1	6 21
31	Lightweight plastic/paper	Cage	Processed	14 days	3.9 x 4.7 x 3	1	55
32	Recovered fractions under picking line	3 sided bays	Processed	14 days	7.7 x 6.8 x 2	0.75	79
33	Fines	2 x 3 sided bays	Processed	14 days	5.9 x 7.7 x 2	0.75	68

Table 2: Combustible Waste Storage

Notes:

1- Stockpile dimensions are approximate only and the layout may be subject to change for operational reasons.

2- The following conversion factors have been used to calculate stockpile volumes (m^3):
- Conversion factor 1 for materials stored within containers, stackable containers or bale stacks
- Conversion factor 0.75 for materials stored within bays
- Conversion factor of 0.333 for freestanding stockpiles

3. FIRE RISK ASSESSMENT AND MANAGEMENT

3.0.1 Potential causes of fire that have been identified at the site are:

- Arson or vandalism
- Stockpiles – spontaneous combustion
- Accumulation of dust
- Flammable and combustible liquids storage
- Electrical equipment faults
- Build-up of combustible material around equipment
- Discarded smoking materials/ unauthorised smoking
- Hot exhausts
- Hot works (eg welding/ cutting)
- Sparks from loading shovels/buckets
- Hot loads deposited at the site
- Ignition sources within mixed waste (eg batteries, vapes)
- Prolonged periods of dry weather

3.0.2 The FPP objectives are to:

- Minimise the likelihood of a fire happening
- Aim for a fire to be extinguished within 4 hours
- Minimise the spread of fire within the site and to neighbouring sites

3.0.3 This is achieved by the management controls listed in the following sections and summarised in Table 3.

3.1 Fire Detection

3.1.1 There is a manual fire alarm system in place, consisting of a combination of break glass call points and alarms, so that the alarm can be raised by site operatives; further details are provided in Section 4.2. The locations of the call points and alarms are shown on the FPP drawing.

3.1.2 Out of hours the site is staffed by a security guard who will have had training in the early detection of fires and the fire response procedures. If a fire was detected out of hours, the security guard would contact the SM and the Fire & Rescue Service.

3.1.3 Both internal and external areas of the site benefit from a 24 hour remotely accessible motion sensor CCTV. Senior management including the SM have access to CCTV footage via mobile devices. The location of the Pan-Tilt-Zoom cameras are shown on the FPP drawing.

3.2 Monitoring/ Inspections

3.2.1 Daily temperature checks are conducted and recorded on the checklist contained In Appendix B. Throughout the day staff are vigilant of hot exhausts, machinery, engines and all combustible waste stockpiles, checking for heat or signs of smoulder.

3.3 Fire Suppression

3.3.1 The site operates with a manual fire suppression system which includes the following:

- Hose reels which provide coverage of combustible waste materials
- Fire extinguishers (ie water, powder and CO2)
- Mobile water bowser

3.3.2 Fire extinguishers are located throughout the site as shown on the FPP drawing, and in mobile plant. These are checked by site staff on a monthly basis and tested on a 6 monthly basis.

3.3.3 The shredder has an automatic fire suppression system in place which is maintained on an annual basis. The last service certificate is provided in Appendix C.

3.4 Mobile Plant/ Processing Plant

3.4.1 All mobile and static plant are checked daily as part of daily inspections. All details of defects, problems and repairs carried out will be recorded on the day and submitted to the OM for actioning as necessary. All repairs will be carried out as soon as practicably possible. Checklists are contained at Appendix B.

3.4.2 Essential spares for plant maintenance are kept on site in the workshops. In general, plant machinery and equipment are maintained in the workshop.

3.4.3 Electricity boards for processing plant are located in sealed and ventilated units to reduce the presence of dust. Control panels on plant have positive pressure systems to keep dust out.

3.4.4 All mobile equipment has its own extinguisher, and these are checked in accordance with manufacturer's instructions.

3.4.5 Mobile plant will be located away from combustible stockpiles when the site is not operational. At the end of each day as part of the final fire check, the Site Manager (or designated representative) will ensure that all mobile plant is kept in the 'mobile plant storage area', which is shown on the FPP drawing. This area is located outside to the south of the site; it is separated from combustible waste in the adjacent bays by concrete fire walls.

3.4.6 All vehicles entering the site will be checked at the waste reception area to ensure there are no fuels or other leaks trailing from the vehicle.

3.4.7 Any spills or leaks will be soaked up using absorbent material from the spill kits located around the site (shown on the FPP).

3.5 Waste Management System

3.5.1 Waste acceptance procedures are in place to ensure that unauthorised waste or hot loads are not received. All arriving loads must be un-sheeted and are then visually checked at the weighbridge.

3.5.2 'First In First Out' principle is operated for all material. Stockpile rotation ensures that incoming unprocessed mixed waste that has been stored the longest is processed first. Also, combustible processed waste that is stored the longest will be removed off site first.

3.5.3 Stockpile dimensions and separation distances of all combustible waste piles will be maintained in accordance with EA Guidance, as shown on the FPP drawing.

3.5.4 Storage times of permitted waste will be kept below three months. Waste turnaround time for incoming waste is 7 days. Storage times are shown on Table 2. Waste will be stored in its original and largest form for as long as possible to reduce storage times for treated wastes.

3.6 Housekeeping

3.6.1 Litter picking is conducted on a daily basis. If litter on site is becoming an issue, additional site operatives will carry out litter picking duties as and when required.

3.6.2 The picking lines are cleaned on a weekly basis.

3.6.3 Daily clearing of material from all mobile plant including all exhausts and clearing build-up of material on moving parts of the plant, such as conveyors and magnets.

3.7 Company Smoking Policy

3.7.1 No smoking is allowed around site, and this is enforced through signage and communicated to visitors and sub-contractors on arrival.

3.7.2 Smoking is only permitted in the dedicated smoking area located at the site entrance off Norton Way, and metal bins are provided.

3.8 Security

3.8.1 The site is situated within an industrial estate and is immediately

surrounded by other commercial/ industrial premises. The perimeter of the site is surrounded by varying security measures/ fencing including as follows:

- The eastern boundary behind the picking line is secured with 2 m high palisade fencing and a further 5 m of dust / litter netting
- Norton Way and Station Road are secured by 2 m high palisade fencing
- 5 m high bund and 4 m high concrete wall along western boundary
- 2 m high concrete panel walls (with additional 3 m dust/ litter netting)
- 3 m high steel panel fencing
- Building structures border the eastern boundary
- Western boundary is adjacent to rail line
- The location of fencing and other boundary detail is shown on Drawing No 161/02B

3.8.2 The site is operational between 07:00 and 17:30 Monday to Friday and 08:00 to 12:00 on Saturdays. The site has 24-hour CCTV which is remotely accessible and linked to Senior Management mobile phones which alerts them of any movements on site.

3.8.3 Camera locations are shown on Drawing No. 161/07 FPP Drawing. All cameras are pan, tilt and zoom with 50 m distance coverage meaning all areas of the site are monitored during operational hours and out-of-hours.

3.8.4 The gates are locked outside working hours and there is a security guard present every night.

3.9 Storage of Other Flammable/Combustible Materials

3.9.1 Gas cylinders (propane/butane) are stored in a cage adjacent to the workshop. No ignition sources are stored in this area.

Hazard	Risk Management / Controls	Overall Risk
Arson &/ or Vandalism	▪ The site is fully enclosed by fencing, concrete panel walls, buildings and lockable gates. ▪ The gate at the entrances to the site are locked outside of operating hours. ▪ Overnight site security is present every night. ▪ Range of fire extinguishers around the site and water hoses. ▪ CCTV is in place and monitored 24 hours, 365 days per year.	Low
Stockpiles – Self Combustion	▪ Stock rotation system to ensure 'first in –first out' processing. ▪ All combustible stockpiles are on concrete surfacing or in skips. ▪ There will be no sources of ignition (ie heating pipes, light bulbs etc) within 6 m of combustible stockpiles. ▪ Designated quarantine area on site for removal of hot loads or stockpiles detected with high temperatures. ▪ Fire extinguishers around the site and water hoses. ▪ Staff are trained in Fire Awareness Training which includes looking for hot loads, smoke or smouldering waste. ▪ Fire check carried out at the end of each day, checking for heat or signs of smoulder etc. ▪ Waste will be stored in its original and largest form for as long as possible to reduce storage times for treated wastes. ▪ Monitoring of the shredded RDF stockpile in the main processing building by trained site operatives to ensure the maximum length of 11 m and height of 3 m is not exceeded so that the volume remains within EA guidance (ie < 450 m^3).	Low
Accumulation of Dust Build-up of Combustible Material around Equipment	▪ Daily clearing material from all mobile plant including all exhausts. ▪ Clearing build-up of material on moving parts of the plant, such as conveyors and magnets. ▪ Control panels on plant have positive pressure systems to keep dust out. ▪ Staff training/ toolbox talks for continuous monitoring throughout the day and daily checks at the start/end of each day for dust/ fluff accumulation. ▪ Mobile plant will not be stored near combustible waste piles. ▪ Shredder has integral fire suppression system that is maintained annually.	Low
Flammable and Combustible Liquids/ Gas storage	▪ Bunded diesel fuel tank stored on site for use in plant and machinery located adjacent to workshop. ▪ Gas cylinders are stored in a cage adjacent to the main workshop. ▪ The fuel tank and gas cylinders are located well over 6 m from any combustible waste stockpiles. ▪ No ignition sources stored in these areas.	Low

Table 3: Fire Risk Assessment and Mitigation

Hazard	Risk Management / Controls	Overall Risk
Electrical Equipment Faults	▪ All electrics on site are fully tested as part of the building regulations and fully certified by a qualified electrician; where any new electrical installation is required an Electrical Install Certificate will be issued. Annual inspections are conducted for all electrical wiring and mobile electrical equipment by a qualified electrician and an Electrical Installation Certificate Report will be issued every 5 years. ▪ Staff training to ensure electrical safety awareness. ▪ Ensure all cables are kept secured and out of the way. ▪ The use of extension cables and multi-points is kept to a minimum. ▪ Any electrical faults will be fixed as soon as practicably possible. ▪ Electricity boards for processing plant are located in sealed and ventilated units to reduce the presence of dust.	Low
Discarded Smoking Materials/ Unauthorised Smoking	▪ Smoking only allowed in the designated smoking area. ▪ Metal bins are provided for cigarette butts. ▪ Staff training and awareness.	Low
Hot Exhausts	▪ Monitoring of exhausts during operations by site operatives. ▪ Staff training and awareness. ▪ Plant and equipment daily checks and preventative maintenance of plant/ equipment. ▪ Out of hours storage of plant away from combustible waste.	Low
Hot Works (eg welding/ cutting)	▪ Permit to work scheme and safety induction as to the risks associated with their activities. ▪ A fire watch will be conducted during any hot works and for at least one hour following completion of works. ▪ A portable extinguisher immediately available during all hot works. ▪ Staff training and awareness.	Low
Sparks from loading shovels/ buckets	▪ Fire extinguishers are fitted within all vehicles. ▪ Staff training and awareness. ▪ Drying down surfaces in dry conditions.	Low

Table 3 (cont): Fire Risk Assessment and Mitigation

Hazard	Risk Management / Controls	Overall Risk
Hot Loads deposited at the site	▪ Strict waste acceptance procedures in place to check for hot loads. ▪ Fire awareness training is provided to all new employees so they are aware to look for smoke or smouldering waste. ▪ If a load is deposited with a high temperature, it would be moved to the quarantine area to be allowed to cool prior to processing. ▪ Suspected hot loads will not be accepted into the processing buildings.	Low
Ignition sources within mixed waste: Batteries, vapes	▪ Visual inspection on receipt of material after tipping before pushing into incoming waste stockpile. ▪ Separation of articles and separate storage in WEEE container ▪ Further checking on the picking line and processing belts. ▪ There are fire extinguishers located in the picking lines. ▪ Automatic suppression system on the shredder ▪ Procedure and training for machine operators on sources of ignition and looking for signs of sparks and smoke during movement of material.	Low
Use of industrial heaters	▪ Industrial heaters are not used at the site.	None
Adverse weather conditions: Prolonged dry/warm conditions	▪ During prolonged hot weather combustible waste stored outside that is uncovered will be shaded from direct sunlight. ▪ Regular inspection of stockpiles during prolonged hot weather to check for heating. If the temperature of the stockpile rises water will be used to hose down.	Low

Table 3 (cont): Fire Risk Assessment and Mitigation

4. FIRE RESPONSE PLAN

4.1 General

4.1.1 The number of staff and visitors is recorded at all times and details kept in the weighbridge office. In the event of a fire, all staff should go to the designated Fire Assembly Point which is located at the Norton Way site entrance as shown on the FPP drawing, and the Site Manager or designated Fire Marshall should ensure that all staff are accounted for.

4.1.2 Plant that can be utilised in the fire response to help with the FRS will be maintained regularly and always placed in the same location when not being operated. A designated location for mobile plant not in use is shown on the FPP drawing.

4.1.3 The FPP drawing shows the location of the fire extinguishers, fire assembly point, stockpiles of combustible materials, the quarantine area for hot loads, or to be used in the event of a fire and the location of plant that can be used to assist the FRS.

4.2 Emergency Action Procedures

4.2.1 The following procedure is to be followed on discovering a fire:

- Raise the alarm using the closest fire alarm call point
- Call the FRS immediately (999)
- Attack the fire if it is safe to do so using equipment on site, eg an extinguisher or firehose
- If a fire occurs in a container, it will be extinguished using a hose and fire extinguishers. Any neighbouring containers will be dragged using mobile plant into the quarantine area to provide additional separation distance from the burning container
- Stop all operations at the site and stop personnel and vehicles entering the site
- If it is deemed likely that there will be a significant amount of water required for suppression, deploy firewater booms at locations shown on the FPP drawing
- Close the shut off valve which is to be installed on the interceptor so that any firewater can be contained on site
- Remove waste materials to the quarantine area in the yard if required
- Oversee the making safe of any machines/appliances/processes/power supplies that need to be stopped or isolated
- Notify surrounding neighbours (refer to Table 4 below). Liaise with FRS about whether evacuation of surrounding industrial areas is required
- Ensure operators of appropriate machinery are standing by to help create fire breaks, under the direction of the FRS when they arrive
- Ensure the main access routes are clear
- Maintain a fire watch after any incident

Neighbour	Direction from site	Phone Number
James Lynch & Sons Transport Ltd	S	01270 529200
White Self Storage Cheshire	E	0800 7311474
Cheshire Curtainsiders Ltd	E	01270 766131
The Crane Centre Ltd	SE	01270 753435
Belcher Cammock Transport	SW	01270 750992
Oniti Home Care Limited	N	01270 695348

Table 4: Surrounding Neighbour Details

4.3 Fire Fighting Techniques

4.3.1 The following active fire-fighting techniques will be employed at the site to help a fire be extinguished within 4 hours:

- The main access for fire engines is via the two site entrances and these will remain clear of vehicles at all times
- In the event of a fire, mobile plant (excavators, loading shovel and forklift) can used under the direction of the FRS to move waste around the site (eg removing unburned material to the quarantine area)
- Fire extinguishers are available around the site for use by staff if appropriate. Staff are trained in their use, and they are maintained and inspected by a third-party specialist contractor
- Mains water is available on site at all times for firefighting and use in cooling hot loads or unburned material that has been moved to the quarantine area
- Designated quarantine area is available for use in the event of a fire so that unburnt waste can be removed from buildings, and this will remain clear at all times
- Staff will be available immediately during working hours to assist FRS in firefighting and within 20 minutes out of hours as designated by the key holders. Such staff will be trained to operate site plant

4.4 Water Supply

4.4.1 Based on the water supply required as per the EA guidance (at least 2,000 litres per minute for a minimum of 3 hours for a 300 m^3 pile), and the maximum combustible waste (ie 450 m^3), the following has been calculated for required water volume:

2000 L per minute for 300 m^3
300 m^3/2000 L = 0.15 m^3/ 1 L
450 m^3/ 0.15 m^3 = 3,000 L per minute
3,000 L x 180 mins = 540,000 L
= 540 m^3 total

4.4.2 The nearest fire hydrant to the site is located adjacent to the Station Road site entrance as shown on the FPP. Flow rates for hydrants in industrial areas are approximately 4,500 l/m (based on 150 mm diameter). This is above the required flow rate outlined in the EA Guidance of at least 2,000 litres per minute (for a minimum of 3 hours for a 300 m^3 pile). The hydrant is maintained by the FRS as evidenced by the yellow H plate.

4.4.3 Mains water will be used in the first instance to start to fight a fire (if safe to do so). Hose reels are located at the site as shown on the FPP.

4.4.4 In addition to mains water, there is the on-site water treatment tank used for the wash plant which holds approximately 50,000 litres of water which could be used to assist in firefighting.

4.4.5 A mobile water bowser used for dust suppression can also be used.

4.4.6 There are also a number of fire extinguishers located strategically around the site in areas of combustible waste storage, and the location of these are shown on the FPP drawing.

4.5 Managing Firewater

4.5.1 There is one interceptor at the site which drains to the mains sewer. A penstock shut off valve will be fitted to the interceptor so that it can be closed in the event of a fire so that no firewater enters the mains sewerage system. The location of the interceptor, mains sewer and shut off valve (to be installed) is shown on the FPP drawing.

4.5.2 The majority of the site is bound by concrete fire walls or buildings, as shown on the FPP which would aid in containing firewater in the event of a fire.

4.5.3 To fully contain the site in the event of a fire, temporary booms can be deployed in the following areas as shown on the Drainage Plan (161/03):

- From the office buildings around the south-western perimeter
- In between the aggregate product bays and the green waste bay
- In between the storage bays in the south-east of the site by the weighbridge

4.5.4 Firewater booms can be filled to 0.16 m high. The following firewater boom procedure will be followed in the event of a fire that would require a significant amount of water for suppression:

- Take the boom roll from the site office
- Place the booms in the areas shown on the Drainage Plan (161/03) by rolling the necessary length
- Use supplied cable ties to seal the front end of the boom
- Using a sharp knife, cut the laid-out section from the remaining roll
- Using a water hose, begin filling the first of the two chambers of the boom being sure to elevate the 'fill' end to prevent the water leaving the tube
- Once the first chamber is filled, repeat in second chamber ensuring the 'fill' end is kept elevated to prevent escape of water
- When both chambers are full the 'fill' end should be sealed using a cable tie thus completing deployment
- Check all booms following deployment during the fire to ensure there are no breaches
- Deploy secondary/ additional lengths of boom if deemed necessary

4.5.5 Based on using containment booms, and containment by buildings, concrete walls and storage bays, and by closing the penstock valve on the interceptor, firewater could be contained on the site. The volume of firewater that could be contained has been determined as follows:

Area of yard contained by booms, walls and buildings: 10,370 m²
10,370 m² x 0.16 m 'ponding' = 1659 m³
Volume of firewater that could be contained = ***1659 m³***

4.5.6 The volume of firewater that could be contained should a fire break out is considerably more than would be required according to the EA guidance to extinguish the largest stockpile (ie largest stockpile of 450 m^3 would require 540 m^3 of water to extinguish).

4.5.7 Once a fire at the site has been extinguished, contained firewater would be removed from site to a suitably licensed facility.

4.6 Managing Waste/ Combustion Products

4.6.1 A designated quarantine area will be used in the event of a fire which is located in the yard as shown on the FPP; it is >6 m from any site boundary, building or combustible stockpile. Unburnt waste can be moved to this quarantine area in the event of a fire. The size of the quarantine area is sufficient to contain 50% of the largest stockpile on the site as shown in the following calculation:

Largest stockpile is 450 m^3
Quarantine area is 10 m x 12 m = 120 m^2
Stockpiled up to 2 m = 240 m^3 which is >50% of the largest stockpile

4.6.2 The fire prevention quarantine area will be kept clear and available at all times to aid separation and management of wastes during a fire incident.

4.6.3 In the event of a fire, the waste operator will work with the EA, FRS, and the insurers to dispose of any waste combustion product material to a suitable location as quickly as possible to reduce the risk of this material causing harm to the environment. Measures to separate and contain this material to minimise its spread include:

- Keeping the material wet to prevent it blowing off site
- Covering the material to protect it from adverse weather
- Closing the cut off valve to the mains sewer to ensure no contaminated runoff enters the sewerage system
- Bunding around the combustion product

4.7 Contingency Plan

4.7.1 In the event of a significant fire at the site which requires shut down of operations, all customers with loads booked in will be contacted and informed that the site will be closed until further notice with immediate effect. Customers will be asked to inform drivers who are already enroute to site with immediate effect.

4.7.2 The EA will be notified as soon as the fire has been successfully dealt with.

4.7.3 Depending on the length of time that the site remains non-operational following a fire, additional measures may be required to manage any stored waste at the site. This would include daily monitoring of combustible wastes and/or removal of combustible wastes to other waste facilities.

4.7.4 Any damage to building infrastructure caused by a fire will be repaired before the site is operational again.

4.7.5 In the event of waste being stored for longer than three months, monitoring of combustible stockpiles will be conducted. This will include monitoring the temperature of waste piles by temperature probes and turning the waste stockpile if necessary. If the temperature rises above 40°C, the stockpile will be hosed down or dismantled and spread out to cool.

5. STAFF TRAINING

5.1 All staff are provided with a combination of in-house training and external training (eg NVQ's). Agency staff also go through induction and training where required. All training is controlled and approved by the company Health and Safety Officer.

5.2 Any contractors working on the site will be given a basic induction prior to commencement of works, which will include the location of fire exits (if working within buildings) and what to do in the event of a fire.

5.3 Staff have had or will have fire awareness training at induction which includes the following:

- Potential causes of fire on the site
- Fire prevention from day-to-day management including:
  - Waste acceptance, rejection, quarantine procedures
  - Stockpile rotation and management (first in first out principle)
  - Daily checks
  - Smoking policy
  - Housekeeping procedures
  - Hot exhausts
  - Hot works
  - Spill checks on mobile plant
  - Mobile plant storage area checks
  - How to move containers in the event of a fire
- Use of the manual fire alarms
- Fire incident response
- Use of fire extinguishers, hoses and firewater booms

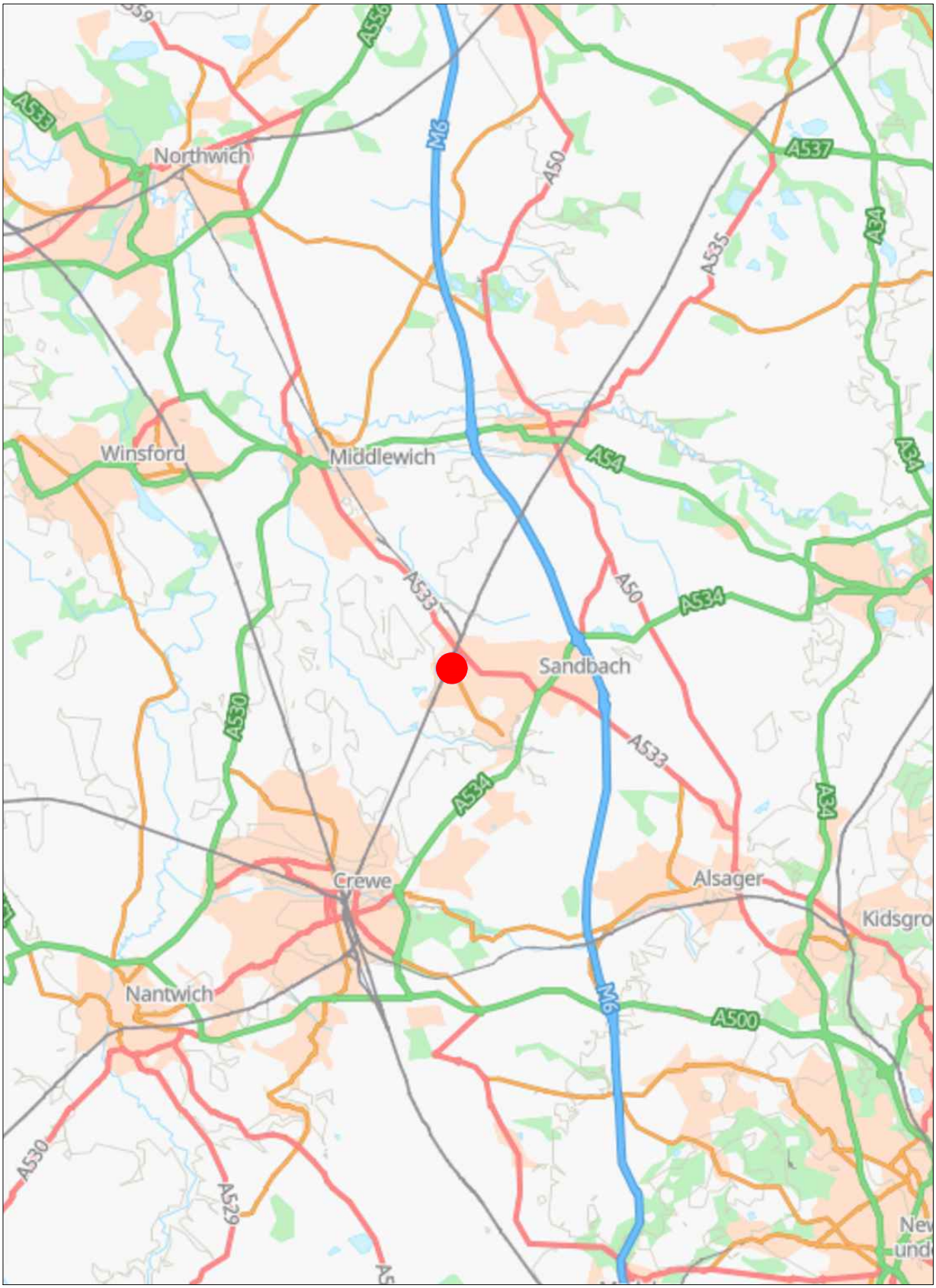
5.4 This training will be provided as part of the induction package when new staff join the company. This will be topped up with 6 monthly toolbox talks.

5.5 All staff and site operatives will be trained so that they are familiar with the fire response plan, and there will be exercises to test how well the fire response procedures work; **practice fire drills will be conducted every 6 months**.

5.6 Staff will have training to tackle small fires and understand the importance of ensuring control measures are carried out. All staff will be aware that they should not put themselves at risk and to call the FRS as soon as possible in accordance with the fire response plan.

APPENDIX A

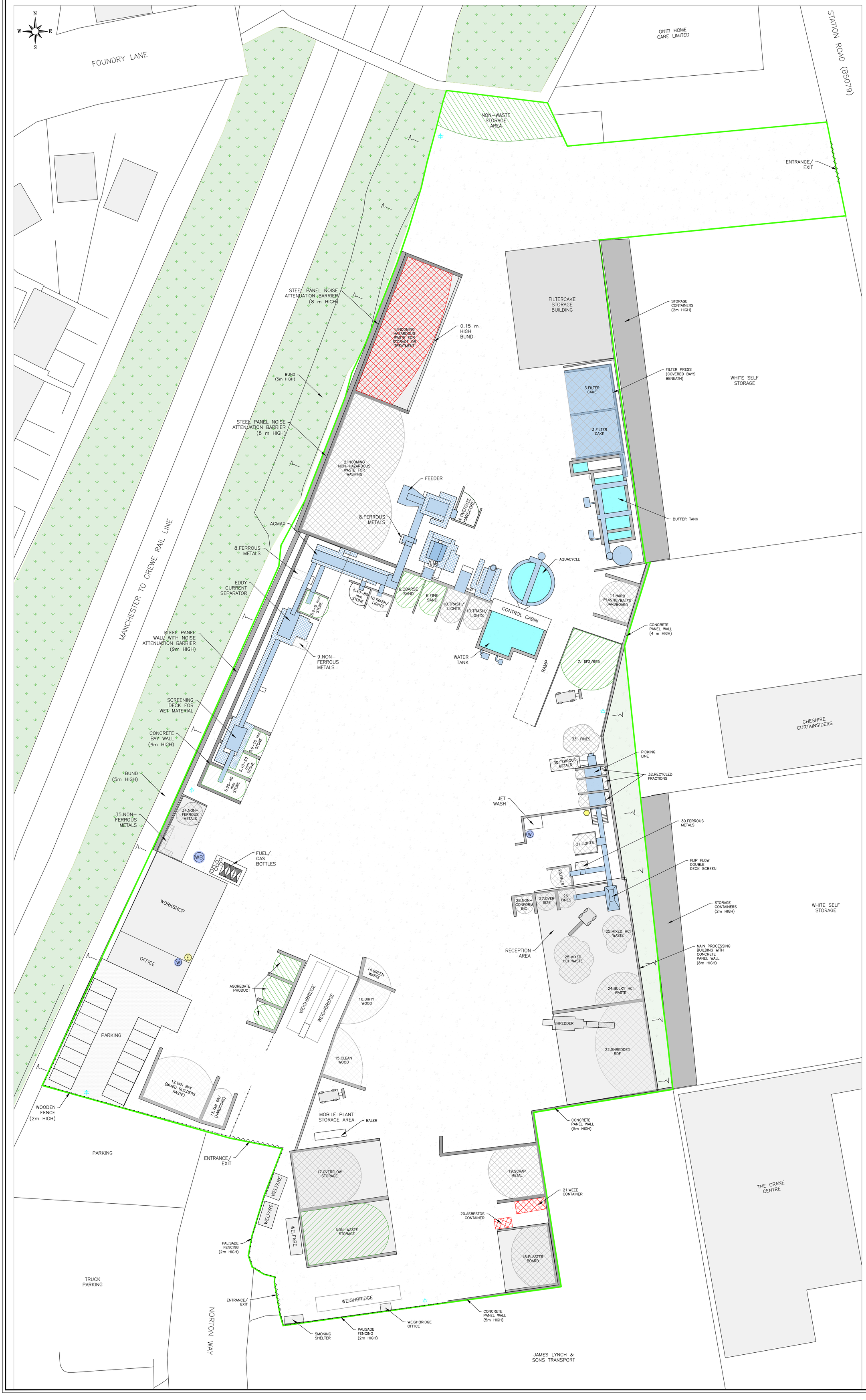
Drawings



LEGEND ● SITE

STARLING ENVIRONMENTAL LIMITED
67 Chorley Old Road, Bolton,
Greater Manchester, BL1 3AJ
www: starlingenvironmental.co.uk
email: claire@starlingenvironmental.co.uk
Tel: 07989 673122

CLIENT: ENVIROSKIPS LIMITED		DRAWN BY: M.Y.B	APPROVED BY: C.G
JOB TITLE: ENVIROSKIPS LIMITED TRANSFER STATION		DATE: 18/08/25	DRAWING No. 161/01
DRAWING TITLE: SITE LOCATION PLAN		SCALE @ A4: NTS	



Legend

- PERMIT BOUNDARY
- CONCRETE SURFACE
- TARMACK SURFACE
- BUILDING
- WOODLAND
- NON-HAZARDOUS WASTE STORAGE
- HAZARDOUS WASTE STORAGE
- NON-WASTE STORAGE OR PRODUCT
- GATES
- BOUNDARY FENCING
- (W) MAINS WATER
- (WB) MOBILE DUST SUPPRESSION EQUIPMENT
- FUEL/OIL STORAGE
- DUST/ODOUR MONITORING POINT
- (E) ELECTRICITY MAINS

REV.	DESCRIPTION	DATE	BY
B	MINOR MODIFICATIONS	21/5/26	MYB
A	MINOR MODIFICATIONS	30/3/26	MYB

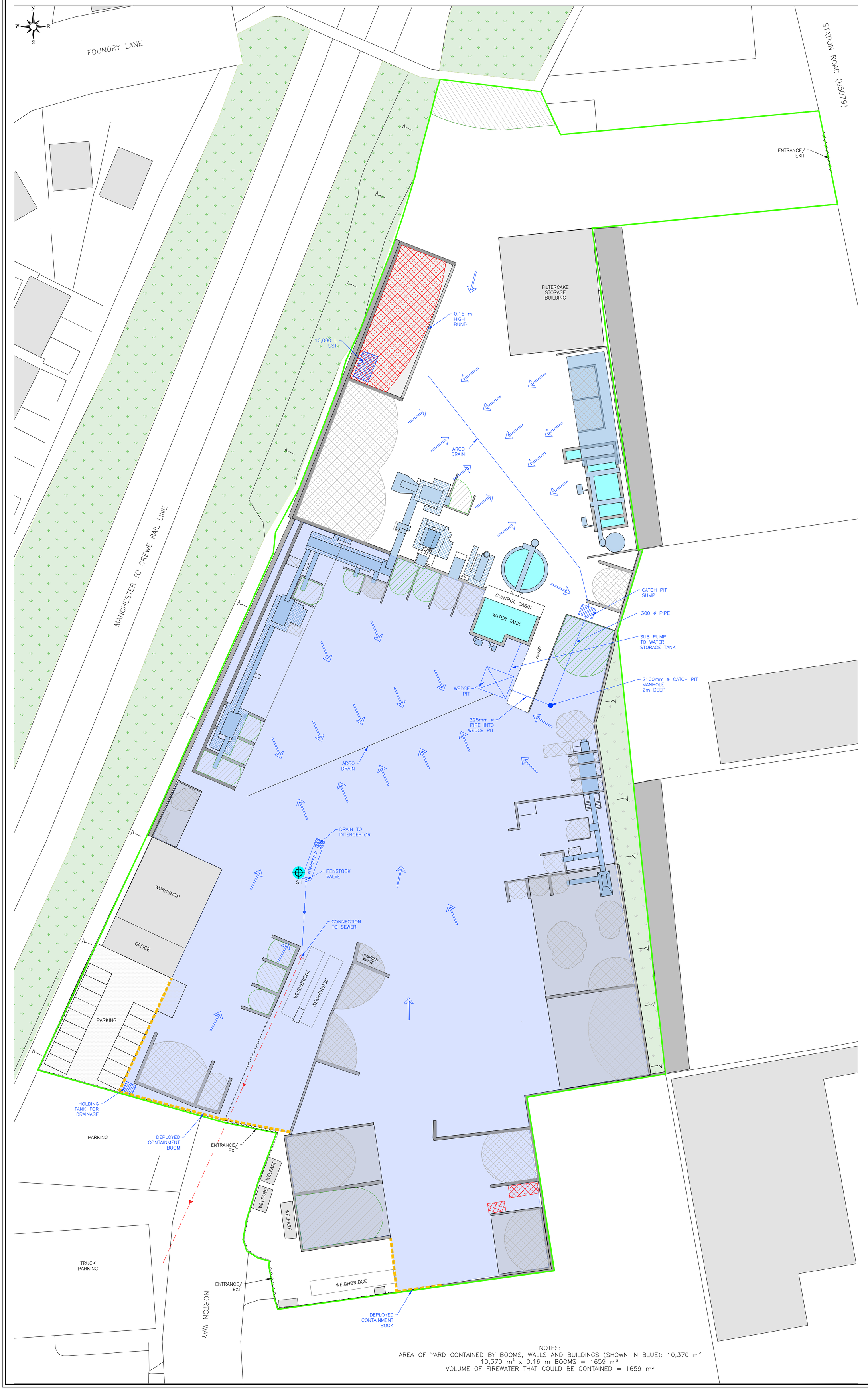
STARLING ENVIRONMENTAL LIMITED
67 Chorley Old Road, Bolton, Greater Manchester, BL1 3AJ
www: starlingenvironmental.co.uk
email: claire@starlingenvironmental.co.uk
Tel: 07989 673122

CLIENT.
ENVIRO SKIPS HIRE LIMITED

JOB TITLE.
ENVIRO SKIPS HIRE LIMITED
SANDBACH
TRANSFER STATION

DRAWING TITLE.
SITE LAYOUT PLAN

DRAWN BY.	APPROVED BY.	DRAWING No.
M.Y.B	C.G	161/02B
DATE. 08/08/25	SCALE. 1:250	



Legend

- PERMIT BOUNDARY
- BUILDING
- WOODLAND
- NON–HAZARDOUS WASTE STORAGE
- HAZARDOUS WASTE STORAGE
- NON–WASTE STORAGE OR PRODUCT
- GATES
- BOUNDARY FENCING
- FIREWATER CONTAINED
- SURFACE FLOW DIRECTION
- FOUL SEWER
- CONTAINMENT BOOM
- S1 SURFACE WATER DISHCARGE AND SAMPLING POINT

NOTES:
AREA OF YARD CONTAINED BY BOOMS, WALLS AND BUILDINGS (SHOWN IN BLUE): 10,370 m²
10,370 m² x 0.16 m BOOMS = 1659 m³
VOLUME OF FIREWATER THAT COULD BE CONTAINED = 1659 m³

REV.	DESCRIPTION	DATE	BY
A	MINOR MODIFICATIONS	21/5/26	MYB

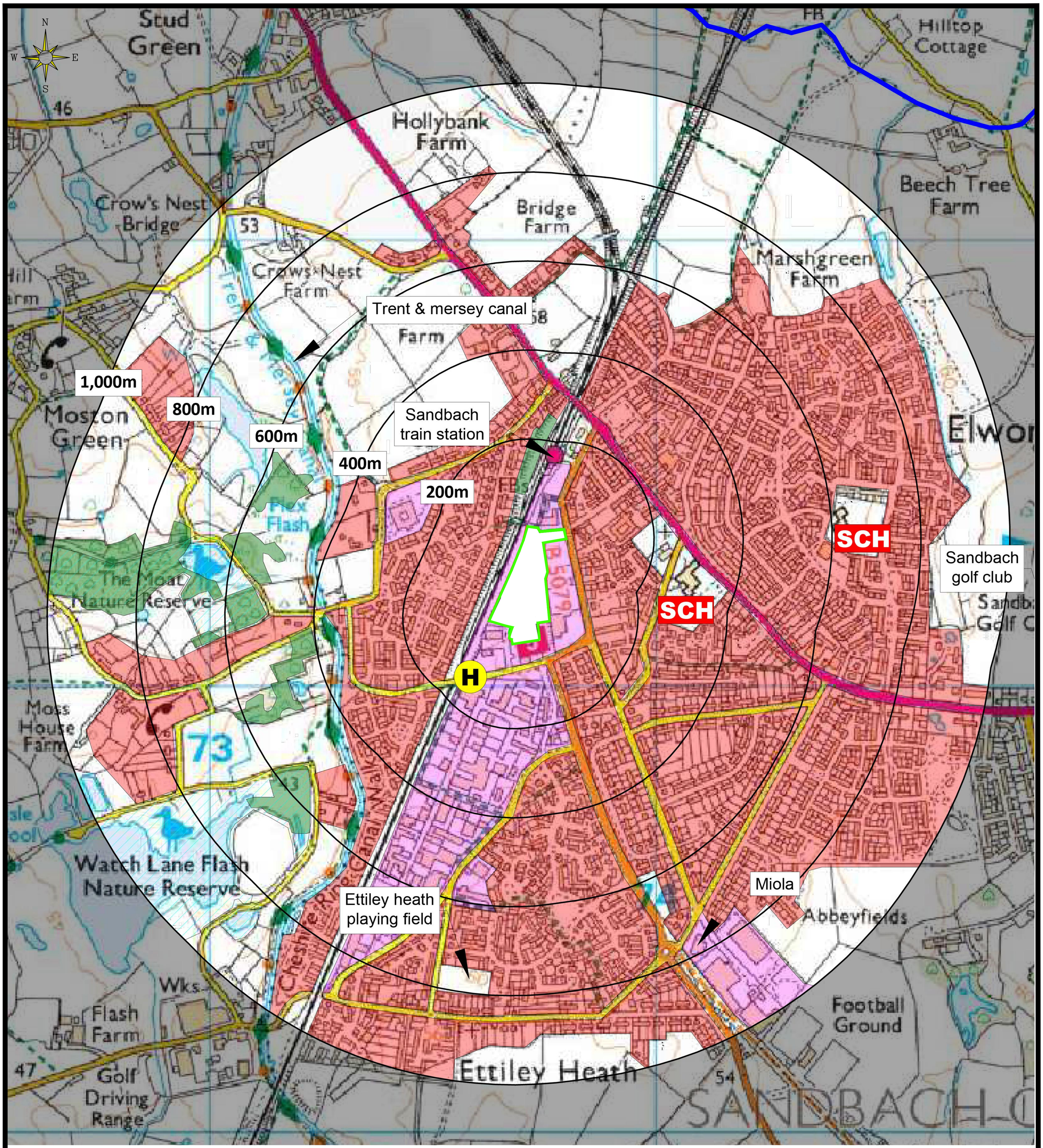
STARLING ENVIRONMENTAL LIMITED
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CLIENT.
ENVIRO SKIPS HIRE LIMITED

JOB TITLE.
ENVIRO SKIPS HIRE LIMITED
SANDBACH
TRANSFER STATION

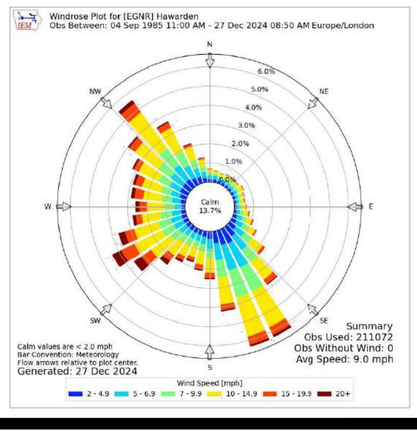
DRAWING TITLE.
DRAINAGE LAYOUT PLAN

DRAWN BY.	APPROVED BY.	DRAWING No.
M.Y.B	C.G	161/03A
DATE. 08/08/25	SCALE. 1:250	



LEGEND

- Class A, B, C roads
- Nearest fire hydrant
- Railway line
- School
- Woodland areas
- Priority habitat inventory (deciduous woodland)
- Sites of special scientific interest



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CLIENT
ENVIROSKIPS LIMITED

DRAWN BY.
M.Y.B

APPROVED BY.
C.G

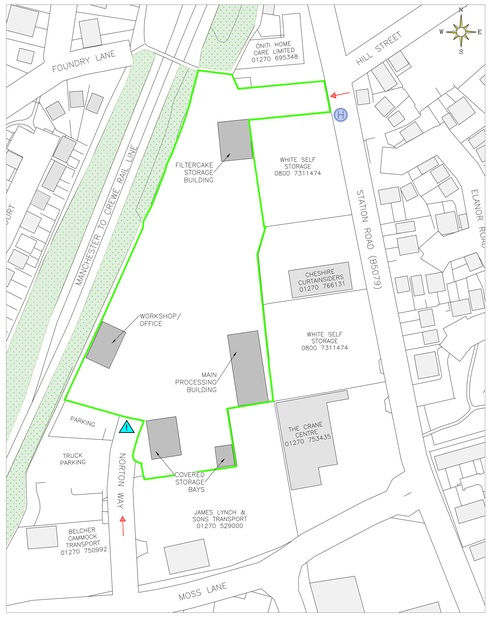
JOB TITLE.
ENVIROSKIPS LIMITED TRANSFER STATION

DATE.
18/08/25

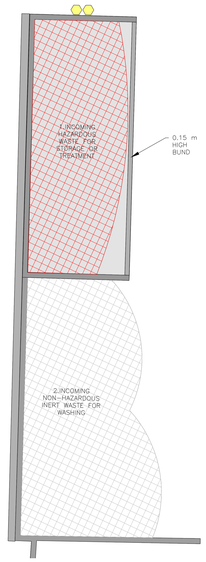
DRAWING No.
161/06A

DRAWING TITLE.
RECEPTORS PLAN (1 Km)

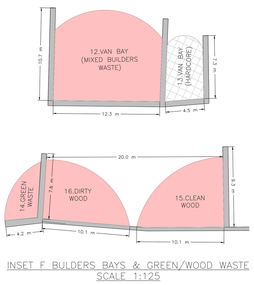
SCALE @ A1.
1:1,250



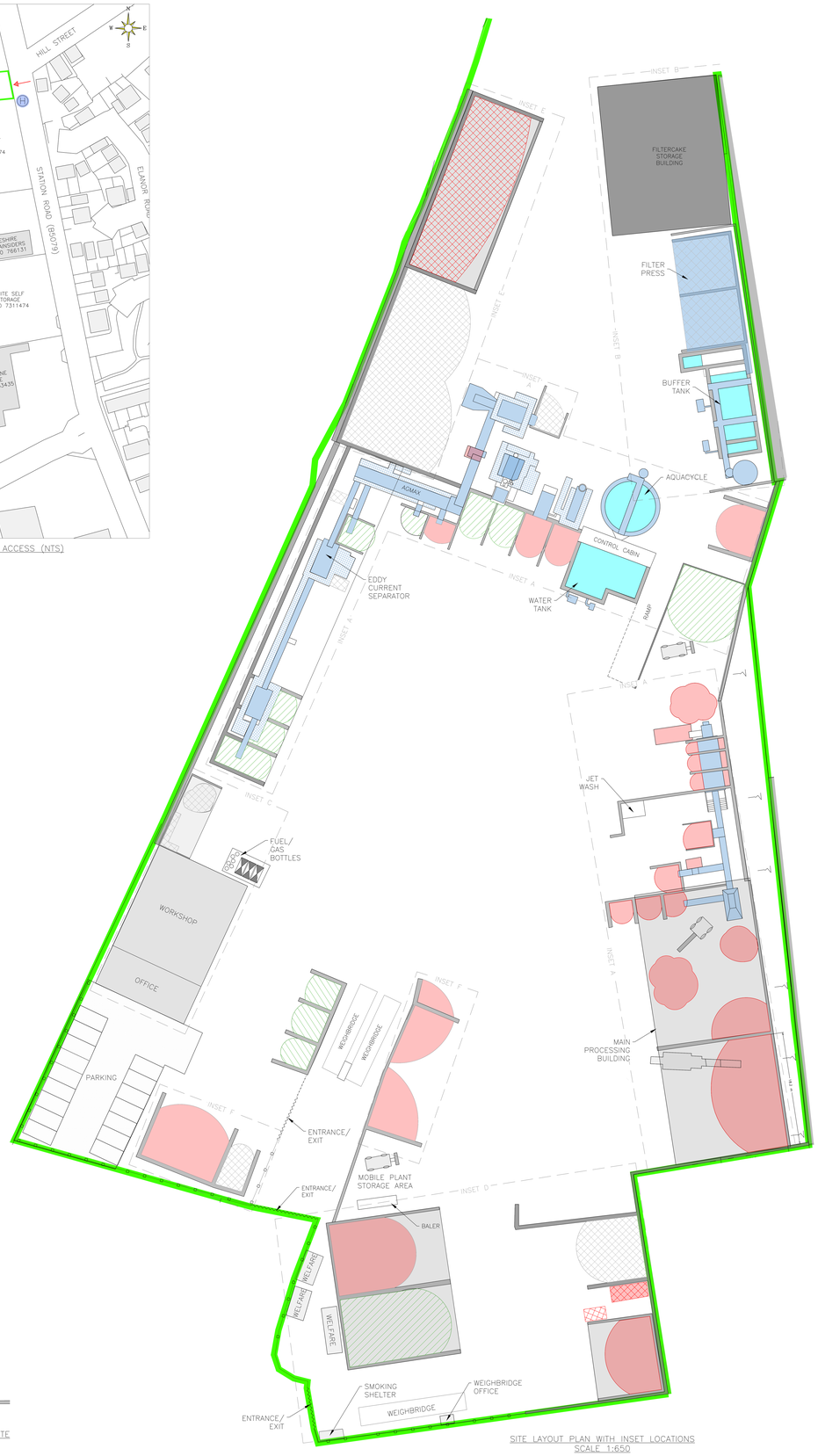
SITE LOCATION & FIRE SERVICES ACCESS (NTS)



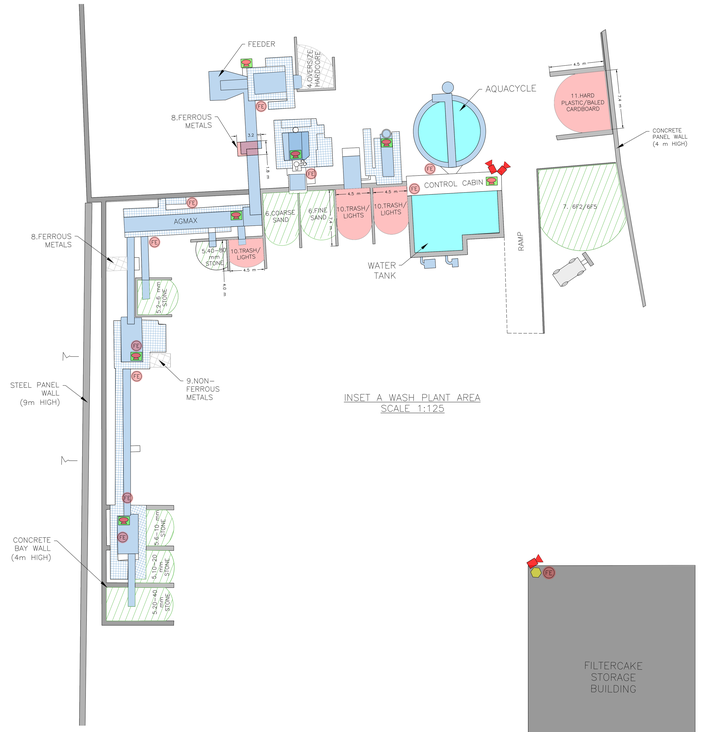
INSET E NORTHERN STORAGE AREA
SCALE 1:125



INSET F BULDERS BAYS & GREEN/WOOD WASTE
SCALE 1:125

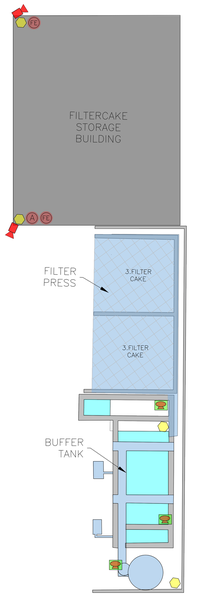


SITE LAYOUT PLAN WITH INSET LOCATIONS
SCALE 1:650

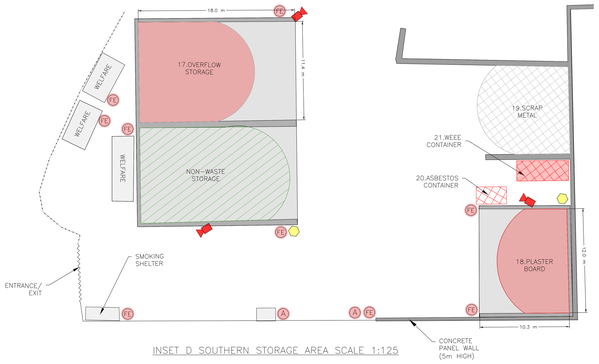


INSET A WASH PLANT AREA
SCALE 1:125

INSET C WORKSHOP/OFFICE AREA
SCALE 1:125



INSET B FILTER PRESS & BUFFER TANK
SCALE 1:125



INSET D SOUTHERN STORAGE AREA SCALE 1:125

LEGEND

- PERMIT BOUNDARY
- BUILDING OR CANOPY COVER
- VEGETATION
- COMBUSTIBLE WASTE
- NON-COMBUSTIBLE WASTE
- NON-WASTE STORAGE OR PRODUCT
- HAZARDOUS WASTE
- GATES
- BOUNDARY FENCING
- MAINS WATER
- WATER HOSE
- MOBILE WATER BOWSER
- HYDRANT
- FIRE EXTINGUISHER
- CALL POINT/FIRE ALARM
- SPILL KIT
- FUEL STORAGE
- ELECTRICITY MAINS
- FIRE SERVICES ACCESS
- PTZ CAMERA
- MUSTER POINT
- PLANT SHUT OFF

NOTES:
PREVAILING WIND DIRECTION (FROM THE WEST)

REV.	DESCRIPTION	DATE	BY
A	MINOR MODIFICATIONS	21/5/26	MYB

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Tel: 07989 673122

CLIENT.
ENVIRO SKIPS HIRE LIMITED

JOB TITLE.
ENVIRO SKIPS HIRE LIMITED
SANDBACH
TRANSFER STATION

DRAWING TITLE.
FIRE PREVENTION PLAN

DRAWN BY.	APPROVED BY.	DRAWING No.
M.Y.B	C.G	161/07A
30/03/26	SCALE @ A0. AS SHOWN	

APPENDIX B

Checklists

Weekly Site Safety Inspection Report

Enviro Skip Hire Ltd. Unit 3a, Norton Way, Sandbach, CW11 3WL

Inspector's Name: Signature: Date: / /

This recorded inspection is to be undertaken on a weekly basis, covering all yards external areas, workshops and welfare areas.

№	Items to be Inspected/checked
1.	Site boundary fencing secure, safety/warning signage in place, CCTV functional, entrances secured when unattended, no signs of intrusion?
2.	Welfare and sanitary facilities, clean tidy, and adequately stocked with soap, paper towels and toilet tissue?
2.	Fire extinguishers in correct locations, call points in good order (randomly test for correct function). First aid, burns boxes and sterile eyewash available?
3.	Correct PPE worn for activities being undertaken?
4.	Access and escape routes clear, unobstructed, and adequately lit?
5.	LPG and COSHH items adequately stored, a means of dealing with spills available and spillages being addressed?
6.	Machinery guarding correctly in place and secure when machinery is in operation?
7.	Padlocks available for lock-off. Lock-off procedures being correctly implemented?
8.	Electrical distribution boards secured, electrical tools and equipment visually in good order, no signs of salvaged electrical items being used?
9.	Emergency stops/pull cords in good order (randomly test for correct operation)?
10.	Static Plant is being isolated and cleared of wastes at the close of shifts, Mobile plant, vehicles being secured, parked clear of combustibles at close of shift?
11.	Lithium batteries, Orphaned LPG cylinders, gypsum waste & POP items correctly managed and segregated?
12.	Vehicle, plant, and pedestrian movements compliant, speeds acceptable, beacons/hazard lights displayed, third party tippers and visitor controlled?
13.	Plant operators trained, authorised and operating safely, FLT drivers wearing seatbelts?
14.	Audio visual startup devices and crossing point correctly function?
15.	Bales correctly stacked, waste piles within permissible limits, drains clear of blockages?
16.	Ladders and stepladders visually in good order and appropriately used, work at height carried out safely?
17.	Anything else?
Detail item №/s of concern, state concern and corrective action/s:	

Created by: K. Smith V6

.

Tick site as applicable: Sandbach ☐ Radway ☐

Waste Temperature Monitoring – Monthly Form

Month: Year: Monitored by name/sig:

Temperature monitoring and recording procedures should be conducted while the site is occupied, prior to the end of each shift. It is imperative to document the readings adjacent the relevant date. In instances when there is no waste on site or the site was unoccupied place [X] against the relevant date in the column below.

Date	X	Time	Temperature	Any other action?
1st				
2nd				
3rd				
4th				
5th				
6th				
7th				
8th				
9th				
10th				
11th				
12th				
13th				
14th				
15th				
16th				
17th				
18th				
19th				
20th				
21st				
22nd				
23rd				
24th				
25th				
26th				
27th				
28th				
29th				
30th				
31st				

Also refer to temperature monitoring SWP and information sheet

Use the reverse of this sheet to record any periods of increased monitoring

APPENDIX C

Shredder Service Certificate

CERTIFICATE OF FIRE SUPPRESSION SYSTEM SERVICE

Statement of Conformity

The below mentioned service has been serviced in line with the manufacturer's recommendations

Reacton® Fire Suppression

Automatic Fire Suppression System

Certificate Number: 10223

Machine Make	Machine Model	Machine Serial Number	System Type	System Size	In-Cab Monitor
Terex TDS 820 Slow Speed Shredder	**Enviro Skip Hire Ltd**	**TRXDS820VDGK49681**	**Dual Agent**	**27kg**	**No**
Customer: Enviro Skip Hire Limited			**Engineer:** T - Carl Smith		
Service Date: 12/12/2025			**System Status:** LIVE		



Starling
Environmental
Limited