

Consultation for the Safeguarding Structures Reform Programme - Privacy Notice

This privacy notice is provided by the Safer Structures Reform Programme to explain what to expect when we collect and process your personal information in accordance with the UK GDPR .

Data controller(s)

The data controller is:

The Archbishops' Council
Church House
Great Smith Street
London
SW1P 3AZ

For further information please go to:

[**Archbishops' Council | The Church of England**](#)

1. Why we collect and use your personal data

Personal information is collected for the following purpose:

- To allow the Safeguarding Structures Reform Programme Team working as part of the Archbishops' Council to contact you about your submission via email.
- To anonymise your responses to the follow up consultation, for the development of a confidential and anonymised report for the purposes of refining a new independent national safeguarding Authority

2. The categories of personal data we collect:

The information we process for this purpose is:

Personal data

- Name
- Email address
- Role
- Organisation

Special category data

We may process religious belief data if you provide your role or organisation that indicates religious belief.

If you provide any additional personal data that we have not requested in the survey nor during any follow up contact, we will delete this upon receipt.

Please note that once the consultation closes, your personal data will be retained by the Safeguarding Structures Reform Programme Team for one year from the end of the survey after which all raw survey responses, including any personal data will be deleted. An anonymised version of the survey responses will be retained within the reports created. These reports will be archived for future referral.

3. The lawful basis for using your information

We collect and use personal data under the following lawful basis:

Personal data

- Consent
- Legitimate interests – to anonymise data

Legitimate Interest Assessment

All personal data processing being undertaken based on legitimate interest requires a legitimate interest assessment (LIA)

We have a specific purpose with a defined benefit	To anonymise identifiable data for the purpose of sharing results from the survey and publishing reports, to ensure relevant data subjects cannot be identified, protecting their privacy and rights and freedoms.
The processing is necessary to achieve the defined benefit.	Anonymisation protects the privacy of data subjects, and once the data has been anonymised their rights and freedoms are not affected. Poorly redacted or anonymised reports which identify data subjects may cause harm or distress if shared or published, particularly where data subjects have been informed that they will not be identifiable. Data subjects would expect that their data will be anonymised where necessary.
The processing legitimately overrides the interests of the data subject and any risks to their rights or freedoms.	The removal of names, or other contextual, biographical or other details from a document ensures no re-identification is possible, and thereby protects the rights and freedoms of data subjects.

For a copy of the full Legitimate Interest Assessment, please contact gdpr@churchofengland.org

Special category data

- Explicit Consent

You may withdraw your consent at any time by contacting us using the details in section 8; this right is limited by the anonymisation process, once the data has been anonymised consent can no longer be withdrawn because individual data subjects are not identifiable.

4. Who we collect your information from or share your information with:

We collect your information directly from you, the data subject. If you agree to be contacted with regards to your submission we will contact you using the email address you have provided.

We will not share your personal data with any other person or organisation.

All submissions received will be scrutinised by the Safeguarding Structures Reform Programme Team for the development of a confidential and anonymised report for the

purposes of the design of an independent national safeguarding Authority, as first outlined at General Synod in February 2026.

5. Your personal data will not be sent to countries outside the UK/EEA.

6. How long do we keep your information?

Your personal data will be retained for 1 year after the survey closes. After this all submissions, including any additional data gathered as part of the follow-up correspondence will be anonymised. If, during the course of the survey or follow up contact you provide personal data which has not been requested this will be deleted upon receipt.

7. Your rights

You have the following rights regarding your personal data:

- The right to be informed about any data we hold about you;
- The right to request a copy of your personal data which we hold about you;
- The right to withdraw your consent at any time; this right is limited by the anonymisation process, once the data is anonymised consent can no longer be withdrawn because individual data subjects are not identifiable;
- The right to request that we correct any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for us to retain such data;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object – you have the ‘right to object to the processing’ of your information, in certain circumstances including the legitimate interests of a company or third party. This right is limited by the anonymisation process, once the data is anonymised consent can no longer be withdrawn because individual data subjects are not identifiable

To exercise these rights, please contact the Data Protection Team using the contact information provided below. The NCIs Individual Rights Policy is available on request.

8. Complaints or concerns

If you have any queries regarding this processing activity, please contact, in the first instance, the following email address: safestructures@churchofengland.org

If you have any concerns or queries about how the Archbishops’ Council and the Safeguarding Structures Reform Programme Team handle your personal data, please contact the Data Protection Officer at: gdpr@churchofengland.org

or online at: [National Church Institutions data protection | The Church of England](#) or Tel: 020 7898 1030.

You have the right to make a complaint at any time to the Information Commissioner online at: [Your personal information concerns | ICO](#), or by phone on 0303 123 1113 (local rate).